

REGULATION FOR THE FINALIZATION OF DOCTORAL STUDIES AND THE PROCEDURE FOR PUBLIC SUPPORT

Article 1

1) The doctoral university studies in the field of Education Sciences end with the public defense of an original work, called doctoral thesis, which is the result of research or artistic creation carried out by the doctoral student during doctoral studies. Based on the doctoral thesis and its public defense, it is decided to grant or not grant the doctoral degree.

(2) It is considered that a doctoral student has completed his / her doctoral studies in the field of Education Sciences if he / she has publicly defended the doctoral thesis and, following the public defense, he / she has been awarded at least the grade Satisfactory.

(3) The doctoral thesis in the field of Education Sciences must comply with the requirements established by the SDERD Regulation. In order to institutionalize and collaborate with other similar doctoral schools, ŞDERD elaborates a guide for writing the doctoral thesis according to the particularities of the field of Education Sciences, specifying elements such as: formal structure of the thesis, content elements, minimum number of pages, references to bibliographic references, formal technical editing requirements. The author and the title of the doctoral thesis as well as the supervisor of the doctoral thesis will be specified on the cover of the thesis. The thesis drafting guide is an integral part of the SDERD Regulation.

(4) The doctoral theses (including the annexes) and their abstracts are also written in digital format.

Article 2

(1) The doctoral student is the author of the doctoral thesis and assumes the correctness of the data and information presented in the thesis, as well as the opinions and demonstrations expressed in the thesis. It is mandatory to mention the source for any material taken.

(2) The doctoral supervisors are responsible together with the authors of the doctoral theses for the observance of the quality and professional ethics standards, including the assurance of the originality of the content.

Article 3

(1) The doctoral student who has completed his / her doctoral thesis hands over a copy of it to the doctoral supervisor (s) and to the members of the guidance commission, in view of a specialized evaluation.

- (2) The criteria for evaluating the quality of a doctoral thesis refer to the results of scientific research presented in the thesis, in particular to those obtained within the program of doctoral studies in Educational Sciences. Accepted results for publication are also taken into account.
- (3) The organization of the public defense of the doctoral thesis may be started only after the doctoral supervisor (s) and the members of the guiding commission have each given their consent in writing for the public defense of the doctoral thesis.
- (4) The title of the doctoral thesis can be modified until the moment the thesis is analyzed by the anti-plagiarism software. Once the agreements for the public defense of the doctoral thesis (which must also indicate the title of the doctoral thesis) have been given by the doctoral supervisor (s) and the members of the guidance committee, the title of the doctoral thesis cannot be changed.
- (5) In order to initiate the organization of the public defense of the doctoral thesis, the doctoral student submits to ISD the documents provided in the UBB Regulation for doctoral university studies.
- (6) The copies of the doctoral thesis and of the abstracts shall be handed in printed form, accompanied by their files in digital pdf format, written on a CD / DVD-Read only.
- (7) Once the submission to the FDI secretariat of the documents in order to initiate the organization of the public defense of the doctoral thesis of a doctoral student in fee regime, the doctoral student will prove the payment of the public defense fee of the doctoral thesis.

Article 4

- (1) In order to publicly defend the doctoral thesis, a commission of specialists is set up, called a doctoral commission. It is proposed by the doctoral supervisor / principal supervisor, approved by the ŞDERD Council and validated by the CSUD director.
- (2) The doctoral commission is composed of: a) the chairman of the commission, as a representative of UBB; b) the doctoral supervisor / supervisors; c) at least three official references from the country or abroad, specialists in the field of Education Sciences, selected in such a way that only one is from UBB and at least one from the universities in the “Universitaria” consortium, and the others are either to institutions nominated in the SDERD Regulation, or from universities abroad that have concluded cooperation agreements with UBB.
- (3) All members of the doctoral commission must meet the following two conditions: a) to have the title of doctor; b) to have, either at least the position of associate professor or second degree scientific researcher, or the quality of doctoral supervisor, in the country or abroad.
- (4) In the case of a doctorate in co-supervision with a doctoral supervisor from outside UBB, the doctoral commission will include representatives of both institutions.
- (5) If, after the validation of the doctoral commission, the chairman of the commission or one of the official references becomes unavailable, the CSUD director may approve, at the proposal of

the doctoral supervisor / principal supervisor and with the opinion of the SDDER director, the change of that doctoral commission member.

Article 5

(1) After the validation of the doctoral commission, its members evaluate the doctoral thesis. The doctoral supervisor (s) and each official reviewer prepare an evaluation report which they submit (1 copy) to the FDI secretariat, within a maximum of 30 calendar days from the date of receipt for evaluation of the doctoral thesis. In the case of the European doctorate, the external references (from outside Romania) will be sent to the secretariat of the Institute of Doctoral Studies, within maximum 60 days from the date of receipt for evaluation of the doctoral thesis (Reg. UBB, Art. 53).

(2) The organization of the public defense of the doctoral thesis can be started by the FDI secretariat only after receiving all the evaluation reports. It is approved by the CSUD director.

(3) After the approval of the public support, the doctoral supervisor shall communicate to the FDI secretariat his / her proposal regarding the date, time and place for the public support meeting. The time interval between the date of approval of the public defense of the doctoral thesis and that of the public defense session must be at least 23 days. During this period, but not later than 22 days before the date of the meeting for public defense of the doctoral thesis, the FDI secretariat has the following obligations: a) to send the announcement regarding the public support of the doctoral thesis (specifying the date,

the time and place of public support) the dean's office of the Faculty of Psychology and Educational Sciences, in order to display this announcement; b) to publish this announcement together with the two summaries of the doctoral thesis (written in Romanian and, respectively, in English, French) on the UBB website; c) to submit the doctoral thesis to the "Lucian Blaga" Central University Library in Cluj-Napoca, in order to be consulted by the public.

Article 6

(1) The meeting for public defense of the doctoral thesis is led by the chairman of the doctoral commission and is carried out as follows: a) the presentation of the content of the doctoral thesis by the doctoral student; b) reading the evaluation reports prepared by the manager / leaders of doctorate and official references; c) the presentation by the president of the doctoral commission of the opinions sent in writing to the president of the doctoral commission, before the public support, by specialists who consulted the thesis or the thesis summary; d) the debate of the doctoral thesis, in which the members of the doctoral commission and the public ask questions to the doctoral student.

(2) The debate of the doctoral thesis is obligatory and is recorded in the minutes of the meeting. It must be the central point of the public defense of the doctoral thesis, with the aim of

highlighting the knowledge of the doctoral student in the field of the approached topic and the elements of originality contained in the thesis.

(3) It is mandatory that the president of the doctoral commission, the doctoral supervisor / supervisors and at least 2 official references be present at the public defense of the doctoral thesis.

(4) An official referent, who cannot participate in the public defense of the doctoral thesis, must send to the FDI secretariat, before the public thesis defense meeting, a written statement stating the reason for not participating in the public defense of the doctoral thesis and the grade he gives to his doctoral thesis.

(5) If a member of the doctoral committee identifies in the evaluation of the doctoral thesis, both before and in the public defense, serious deviations from good conduct in scientific research and university activity, including plagiarism of the results or publications of other authors, making results or replacing the results with fictitious data, the member of the doctoral commission is obliged to take the following measures: a) to notify the ethics commission of UBB to analyze and solve the case, including by expelling the doctoral student; b) to notify all the members of the doctoral commission of the deviations and to propose the awarding of the grade Unsatisfactory.

Article 7

(1) Based on the public defense of the doctoral thesis and taking into account the evaluation reports, the doctoral commission deliberates on the grade to be given to the doctoral thesis. (2) Each member of the doctoral commission awards a grade. It can be awarded Excellent, Very Good, Good, Satisfactory or Unsatisfactory. The grade that met the absolute majority of the votes cast by the members of the committee becomes the decision of the entire committee. The minutes of the meeting for the defense of the doctoral thesis shall record not only the grade established by the committee following the vote, but also that given by each member of the doctoral committee.

(3) Usually, in an academic year, the Excellent grade is awarded for a maximum of 15% of doctoral students who obtain the title of doctor at ȘDERD.

(4) If the doctoral student has fulfilled all the requirements provided in the individual scientific research program and the doctoral thesis has received one of the grades Excellent, Very Good, Good or Satisfactory, the doctoral commission proposes to grant the doctoral student the title of doctor . This proposal is submitted by ISD for validation to CNATDCU.

(5) In case of awarding the grade Unsatisfactory, the doctoral committee will specify the content elements of the doctoral thesis to be redone or completed, the thesis will be publicly re-submitted to the same doctoral committee within a period set by the committee. In order to organize this public resupply of the doctoral thesis, the doctoral student will pay the fee for the defense of the doctoral thesis established by the UBB Senate for the academic year in which it takes place.

resuscitation. If, following the re-examination, the commission grants the entire grade Unsatisfactory, the doctoral degree is not granted and the doctoral student is expelled.

(6) The decisions of the doctoral commission shall be communicated to the audience at the public meeting for the defense of the doctoral thesis by the chairman of the doctoral commission.

Article 8

(1) The title of doctor in the field of Education Sciences is awarded by order of the relevant ministry after the validation of the doctoral thesis by CNATDCU.

(2) If CNATDCU invalidates the doctoral thesis, UBB will receive from MECTS a written motivation for invalidation, written based on CNATDCU's observations. This motivation will be brought to the attention of the author of the doctoral thesis and his / her doctoral supervisor (s) by the FDI secretariat. The doctoral thesis can be retransmitted to CNATDCU, through FDI, within one year from the date of invalidation. If the doctoral thesis is invalidated a second time, the doctoral degree will not be granted, and the doctoral student will be expelled.

(3) On the doctoral diploma will be inscribed the qualification obtained by the doctoral student, respectively Excellent, Very good, Good or Satisfactory. Also, a mention in Latin will be written on the doctor's diploma, as follows: a) for the grade Excellent, the mention Summa cum laude is written; b) for the qualifier Very well the inscription Magna cum laude is inscribed; c) for the qualifier Good, the mention Cum laude shall be entered.

Article 9

(1) Publicly defended doctoral theses (including their annexes) are public documents. They are published on a site managed by MECTS, in compliance with the legislation in force in the field of copyright.

(2) The protection of intellectual property rights over the doctoral thesis is ensured in accordance with the provisions of the law.

(3) The capitalization of the copyright on the original product or creation made within the doctoral university study program is made in accordance with the provisions of the legislation in the field.